



## **Peabody Little League** **Coaching Expectations**

- A. All Managers and Coaches are expected to
  - a. Follow all rules and regulations
  - b. Adequately develop players skills and understanding
  - c. Adhere to and enforce the Peabody Little League Code of Conduct
  - d. Care for our facilities and ensure safe playing environments
  - e. Ensure secured facilities after every use
  - f. Care for, track and return all league provided equipment
- B. Failure to meet Coaching Expectations could result in
  - a. Grievance hearing with the PLL Board of Directors
  - b. Letter of reprimand
  - c. Suspension from coaching role
  - d. Removal of team assignment
  - e. Rejection from future coaching opportunities

### **1. Documentation**

- a. All Peabody Little League volunteers are required to complete the following;
  - i. Sign-up through the PLL League portal; [www.peabodylittleleague.org](http://www.peabodylittleleague.org)
    - 1. JDP Background Check will be sent through the portal
      - a. JDP is required by Little League International
  - ii. Little League Volunteer Application
    - 1. PLL uses the application to compete the CORI Background Check
    - 2. CORI Check is required by the State of Massachusetts
    - 3. [LL Volunteer App](#) link
  - iii. Abuse Awareness Training
    - 1. Training can be found on the PLL Homepage or by going to [www.littleleague.org/university/articles/abuse-awareness-training-course/](http://www.littleleague.org/university/articles/abuse-awareness-training-course/)
    - 2. Submit the certificate of completion to [info@peabodylittleleague.org](mailto:info@peabodylittleleague.org)
  - iv. Diamond Leader Training
    - 1. PLL strongly suggests that all coaches complete the Diamond Leader training, but it is only required for coaches that would like to be eligible to coach post season All-Star teams
    - 2. Training can be found on the PLL Homepage or by going to [www.littleleague.org/university/articles/diamond-leader-training-program/](http://www.littleleague.org/university/articles/diamond-leader-training-program/)

3. Submit the certificate of completion to [info@peabodylittleleague.org](mailto:info@peabodylittleleague.org)
- v. Peabody Little League Code of Conduct
  1. Peabody Little League has a zero tolerance code of conduct. All volunteers, players and parents/guardians are required to review and sign the PLL Code of Conduct
  2. Submit signed PLL Code of Conduct to [info@peabodylittleleague.org](mailto:info@peabodylittleleague.org)
  3. [PLL Code of Conduct](#) link

## **2. Safety**

- a. Managers are expected to attend the annual pre-season League Safety Meeting
  - i. It is strongly suggested that all assistant coaches attend as well
- b. Report moderate to major injuries to League Safety Officer and League President
  1. Injured party's name
  2. Describe incident
  3. Any first-aid/care taken at the time
  - ii. All injuries shoulders and above must be reported
  - iii. Within 24hrs, complete and submit the [Little League Accident](#) form
    1. Completed form must be sent to [info@peabodylittleleague.org](mailto:info@peabodylittleleague.org)
- c. Managers and coaches must ensure that all safety precautions and regulations are followed during all practices and games by reviewing;
  - i. PLL By-laws
  - ii. PLL Playing Rules
  - iii. PLL Safety Plan
  - iv. Little League International Rule book; [www.littleleague.org/playing-rules/rules-regulations-policies/](http://www.littleleague.org/playing-rules/rules-regulations-policies/)

## **3. Code of Conduct**

- a. Peabody Little League follows a zero tolerance Code of Conduct
  - i. Link to [PLL Code of Conduct](#)
- b. All players, parents/guardians, managers and assistant coaches must review, sign and submit a completed Code of Conduct to [info@peabodylittleleague.org](mailto:info@peabodylittleleague.org)
  - i. Managers will ensure assistant coaches submit the PLL Code of Conduct or risk having assistant coaches removed from team assignment
- c. Managers are entrusted to ensure that players, coaches and spectators abide by the PLL Code of Conduct
  - i. Instances of players, coaches and/or spectators violating the PLL Code of Conduct, managers should put an end to such behavior and report to the respective Level Coordinator
    1. Reporting should include;
      - a. Date and location
      - b. Description of incident
      - c. Individual(s) involved

- d. Any steps taken to remedy situation
- ii. Failure to enforce the PLL Code of Conduct and/or report issues/concerns to the League could result in a grievance hearing

#### **4. Communication**

- a. Any league information sent from PLL to the managers must be shared with assistant coaches, players and/or families in a timely manner
- b. Managers are expected to openly communicate with;
  - i. Level Coordinator
    - 1. Scheduling of practices
    - 2. Player, coach, family/spectator Code of Conduct issues or concerns
  - ii. Equipment Manager
    - 1. Uniform and Equipment needs or concerns
  - iii. Safety Officer
    - 1. Injuries sustained during any PLL or team activities
    - 2. Filing of Accident Report
  - iv. Minors Coordinator(Tee Ball, A, AA and AAA Divisions)
  - v. Majors Coordinator(Majors Division)

#### **5. Team Application: Game Changer**

- a. Game Changer is the application coaches are expected to use for team communications
  - i. Game Changer is free and tied to the PLL central registration. Once you are assigned a team
    - 1. Manager will be designated as the administrator for the team portal
    - 2. Assistant coaches will automatically populate in app
    - 3. Team roster will automatically populate in app
    - 4. Once game schedule is finalized, it will automatically populate in app
    - 5. Rescheduled postponed games will automatically populate in app
  - ii. Coaches have the ability to;
    - 1. Schedule and post practices
    - 2. Send team messages via team chat
    - 3. Send individual team member chat or email
    - 4. Ensure enough players for games through rsvp responses
      - a. AA, AAA and Majors managers can utilize League Player Pool when short players for a game
  - iii. Team members have the ability to;
    - 1. RSVP to practices and games
      - a. Coaches should stress the importance of team members responding to all games and practices
    - 2. Send team messages via team chat

3. Contact coach individually via chat or email

## **6. Games**

- a. All coaches must follow;
  - i. Little League International Rules
  - ii. Peabody Little League By-laws
  - iii. Peabody Little League Division Playing Rules
  - iv. Little League International Pitching Rules, Pitch Counts and Days Rest
- b. Confirm game attendance morning of game
  - i. If team is going to have less than 9 players contact League Player Agent to utilize Player Pool
    1. AA, AAA and Majors only divisions w/ player pools
- c. Preparing the Facility: Home team's responsibility but both teams' staffs should be helping
  - i. Open concession stand
    1. James St and MacArthur only
  - ii. Unlock field, batting cage, dumpster, storage and portable toilet
    1. If a team used batting cage pre-game, cage must be locked during game
  - iii. Remove tarps and put outside playing area
  - iv. Prepare mound and home plate circle
  - v. Rake/Drag base baths
  - vi. Pull base plugs and insert base anchors
  - vii. Line batter and catcher boxes
  - viii. Line foul lines
  - ix. Place bases on base anchors
  - x. Hang bat racks in each dugout
  - xi. Turn on Scoreboard 20mins before first pitch
- d. Coaches
  - i. One coach must always be in control of dugout
  - ii. One coach must be tracking pitch counts
    1. Track both teams counts
    2. Confirm count w/ other team each half inning
    3. Report each half inning count to team scorer
  - iii. One coach needs to be accurately scoring game and recording pitch counts
  - iv. One coach, from either team, operates scoreboard
    1. James St and MacArthur only
- e. Pay umpire at plate when discussing ground rules prior to game
  - i. Home team pays
  - ii. AA, AAA and Majors only
- f. Closing Facility
  - i. Repair and rake pitcher's mound and home plate area
  - ii. Tarp pitcher's mound and home plate area

- iii. Pull bases and anchors
- iv. Plug base holes
- v. Rake/Drag base paths
- vi. Clean dugouts and dump trash into dumpsters
- vii. Power down scoreboard and return remote to concession stand and plug into charger
- viii. Return all league equipment to storage
- ix. Lock and secure facility
  - 1. Field
  - 2. Batting cage
  - 3. Dumpster
    - a. Empty concession stand trash before locking
  - 4. Portable toilets
  - 5. Concession stand
    - a. Windows and door
- g. Post Game
  - i. Report score and pitch counts for both teams to level coordinator
    - 1. Both home and away managers must report
    - 2. AA, AAA and Majors only
  - ii. Report any injuries to League Safety Officer
    - 1. If it's a major injury immediately contact League President and Vice President